



COLLIN COUNTY

Stacey Kemp
County Clerk
200 S. McDonald St., Ste 120
McKinney, Texas 75069
972-548-4185
972-547-5731

TO: Judge Keith Self
Commissioner Matt Shaheen
Commissioner Cheryl Williams
Commissioner Joe Jaynes
Commissioner Duncan Webb

FROM: Stacey Kemp, County Clerk

DATE: June 7, 2012

SUBJECT: Establishment of Cash Drawer

The County Clerk respectfully requests the establishment of a cash drawer in the amount of \$100.00 for Jennifer Williams, Deputy Clerk I County Court at Law Clerk. Ms. Williams will be assigned to front counter duties when the office moves to the Courthouse in August.